Rubbish collection - Tuesday 19 November



15 November 2024

Dear: Shareholders, Tenants & Clerks

CCL has arranged a rubbish collection day for Tuesday, 19 November 2024. The rubbish collection is a service for those who wish to dispose of items that cannot be taken away with the regular daily service.

Items such as disused furniture, computers and printers can be put out for collection. Printers must have toner cartridges removed beforehand, there is a toner recycling service on Level 1 Selborne.

The following items will **not** be accepted:

- Paint or cleaning chemicals.
- Building materials or building debris.
- Fixed joinery or other fixed installations demolished or leftover from renovations.
- Hazardous or toxic substances.
- Items that have been brought in from home or other sites.

If you wish to utilise this service, please take any items that you wish to dispose of to the front concourse of Wentworth & Selborne Chambers strictly between 3 - 5pm, Tuesday 19 November. If any items are placed on the concourse prior to 3pm, those items will be returned to the floor of origin.

There will be bins for e-waste, bins for paper and book recycling and designated areas on the concourse for furniture and other general rubbish. We ask that everyone co-operates and places rubbish in the designated areas to ensure that the collections are not rejected. Incorrectly placed items will be returned to the floor.

For further information about the rubbish collection, contact <u>CCL's Maintenance</u> <u>Staff</u>.

Kind Regards, **Debbie George**CEO



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