

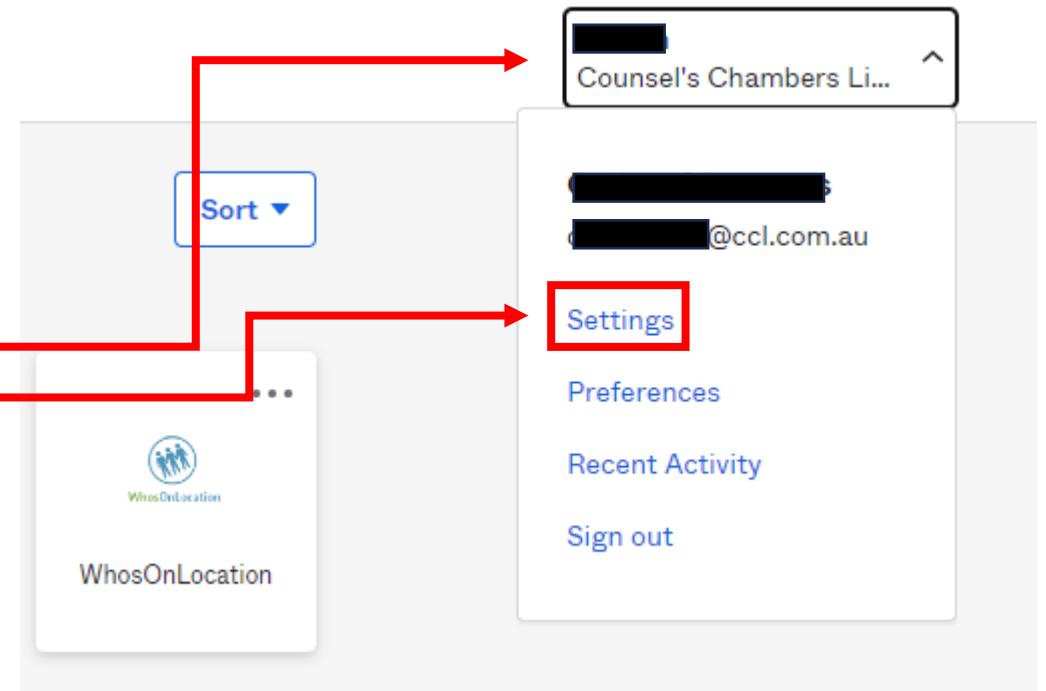
**Change Okta
Password**

COUNSEL'S
CHAMBERS
LIMITED

SELBORNE CHAMBERS

Step 1

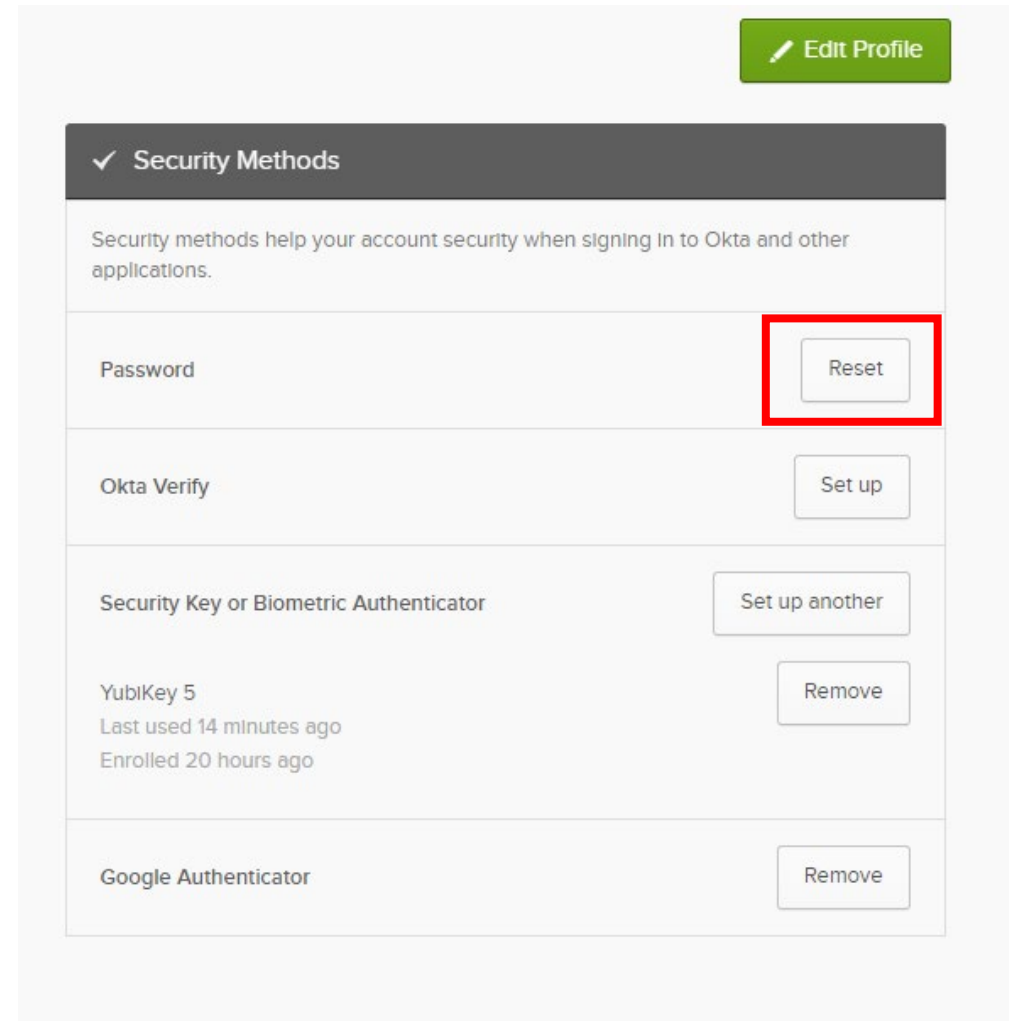
Step 1: If you are logged in to **id.ccl.com.au** and you wish to reset your password, in the top right click **your name** and proceed to click **Settings** from the dropdown menu that appears.



Step 2

Step 2: On the right-hand side of the settings page, click **Reset** next to Password.

Proceed to click **Yes** on the popup that then displays.



Step 3

Step 3: Proceed to verify your login (if asked) with whichever verification you usually use (Google Authenticator or Password etc.).

You will need to adhere to the password requirements, and you can optionally sign you out of all other devices. After entering your new password twice click **Reset Password** and continue to sign in with the new password.

Password requirements:

- At least 12 characters
- A lowercase letter
- An uppercase letter
- A number
- No parts of your username
- Your password cannot be any of your last 24 passwords
- At least 1 hour(s) must have elapsed since you last changed your password

New password

Re-enter password

Sign me out of all other devices.

Reset Password